

# DAY VISITORS ONLY

## ON ARRIVAL AT THE LODGE

### FOLLOW THESE INSTRUCTIONS PRECISELY IN THE ORDER SHOWN

1. **Unlock the front door.**  
Set the snib on the front door to the unlocked position.
2. **Turn on the gas supply.**
  - a) Go to the gas bottles outside the front entrance.
  - b) Turn on the gas, by opening the valves on top of BOTH gas cylinders labelled "**In Service**" fully, then back one turn. (Note that the changeover lever points to the 2 cylinders in service, opening BOTH valves produces better pressure for cooking).
3. **Do not turn on the water supply.**
  - a) Drinking water is stored in the plastic container located on the kitchen bench.
  - b) Use the Public Toilets across the village road from Talaria.
4. **Heaters.**  
**You may only use the main upstairs oil heater. To turn on the heating oil supply, go under the main stairs and open the red-handled valve above the sight glass one full turn.**
5. **Lodge Services**  
A limited number of services can now be operated: the **main upstairs** oil heater, the kitchen and the day water service.

## ON LEAVING THE LODGE

### FOLLOW THESE INSTRUCTIONS PRECISELY IN THE ORDER SHOWN

1. **Turn off the oil heater and oil supply.**
  - a) Turn off the **main upstairs** oil heater as per the instructions next to the heater.
  - b) Go to under the main stairs and **close** the red-handled **valve** above the sight glass.
2. **Turn off the gas supply.**
  - a) Check first that all kitchen hotplates/burners/stove are turned off.
  - b) Go to the gas bottles outside the front entrance and **close** the **valves** on top of the 2 gas cylinders labelled "**In Service**". (Note that the changeover lever points to the 2 cylinders in service.)
3. **Tidy up the Lodge.**
  - a) **Take all rubbish**, empty bottles, tins etc. for disposal at home. Check that no food is left in the cold cupboards or the meat safe. Check that all food shelves have been cleaned out. Do not leave any partly used milk cartons, tins of fruit etc.; i.e. **all perishable food stuff should be removed from the Lodge.**
  - b) Stray pieces of clothing should be put in the lost property seat (under bench seat closest to Widds Lounge).
  - c) Skis and boots are to be stored under the main bunk room and/or on the boot shelves; **skis shall not be left in the ski racks nor shall boots be left in the drying room.**
4. **Close the Lodge.**
  - a) **Close all windows.** Insert the orange locking bars. Pull all curtains. Lower the kitchen & workshop blinds.
  - b) Lock the balcony door.

Check that the two emergency exits are properly latched, top and bottom.

  - d) **Lock the front door.** Put the snib to the locked position and close the front door.

**You may now go home.**

# OVERNIGHT STAY

## ON ARRIVAL AT THE LODGE

### FOLLOW THESE INSTRUCTIONS PRECISELY IN THE ORDER SHOWN

1. **Unlock the front door.**  
Set the snib on the front door to the unlocked position.
2. **Turn on the gas supply.**
  - a) Go to the gas bottles outside the front entrance.
  - b) Turn on the gas, by opening the valves on top of **BOTH** gas cylinders labelled "**In Service**" fully, then back one turn. (Note that the changeover lever points to the 2 cylinders in service, opening BOTH valves produces better pressure for cooking)
3. **Turn on Power**  
Go to the Switchboard, located to the right of the workshop window, lift the orange plastic cover and turn the main breaker switch (first on the left) on (up). The lights in the workshop should turn on. 240v Power via the inverter is now on to the lodge.
4. **Turn on the water supply.**
  - a) **Close all** the hot and cold water **taps**, **except the hot water tap over the small kitchen sink**; i.e. **two** taps over the wash trough in the ski area, **eight** taps in the ladies' bathroom, **two** taps in the middle toilet, **eight** taps in the men's bathroom, **two** taps over the double basin kitchen sink and **the cold tap** over the small kitchen sink.
  - b) Close the **two** hot water tank drain valves (**yellow** handles), one behind the main living room oil heater and one behind the drying room oil heater.  
Altogether close **23 taps** and **2 valves**.
  - c) Go to the drying room and:-
    - 1) **Close the yellow valve** labelled "**Cold Water Tank Drain Valve**".
    - 2) **Close the yellow valve** labelled "**Supply Pipe Drain Valve**".
    - 3) Slowly **turn the handle** labelled "**Main Water Supply Valve**" to **OPEN**.  
You should hear water flowing up to the roof tanks.
5. **Turn on the heating oil supply.**  
Go under the main stairs, and **open** the red handled **valve** above the sight glass one full turn. You can now light the **upstairs** oil heater(s)
6. All services except the drying room oil heater may now be used.
7. Allow about **15 minutes** for the hot water storage tank to fill. This will be indicated by water flowing from the hot water tap over the small kitchen sink. **Close the hot water tap** over the small kitchen sink.
8. The drying room oil heater may now be lit.
9. All lodge services are now available for normal use.

### WARNINGS

1. **If instruction 4 is not done before turning on the main water supply, it is possible to flood the bathroom, kitchen and ski room floors because of ice blocking the drains in the various sinks and basins.**
2. **If the drying room oil heater is lit before water is available at the hot water taps, steam can be generated causing potentially dangerous conditions.**

# OVERNIGHT STAY

## ON LEAVING THE LODGE

FOLLOW THESE INSTRUCTIONS PRECISELY IN THE ORDER SHOWN

### 1. Turn off the oil heaters.

Turn off all oil heaters. **One** in the main living room, **one** in the junior lounge room, **one** in the main bunkroom and **one** in the drying room. **Four oil heaters in all.**

NOTE: Turn off the heaters as per the instructions on each heater, **do not** close the oil supply valves at the junior lounge and main bunkroom heaters.

### 2. Turn off the oil supply.

Go under the main stairs and **close** the red handled **valve** above the sight glass.

### 3. Turn off the water supply.

a) Go to the drying room and:-

1) **Turn** the **handle** labelled "**Main Water Supply Valve**" to **CLOSED**.

2) **Open** the **yellow valve** labelled "**Cold Water Tank Drain Valve**".

3) **Open** the **yellow valve** labelled "**Supply Pipe Drain Valve**".

b) **Open** all hot and cold **water taps**: **two** taps over the small kitchen sink, **two** taps over the main kitchen sink, **eight** taps in the men's bathroom, **two** taps in the middle toilet, **eight** taps in the ladies' bathroom and **two** taps over the wash trough in the ski area.

c) **Open** the **two** hot water tank drain **valves** (**yellow** handles), one behind the main living room oil heater, and one behind the drying room oil heater.

d) Altogether open **24 taps** and **4 valves**.

e) **Flush** all **toilets**; i.e. the ladies', the middle one and the men's.

### 4. Turn off the gas supply.

a) Check first that all kitchen appliances are turned off.

b) Go to the gas bottles outside the front entrance and **close BOTH** of the **valves** on top of the 2 gas cylinders labelled "**In Service**". (Note that the changeover lever points to the 2 cylinders in service.)

### 5. Tidy up the Lodge.

a) **Take all rubbish**, empty bottles, tins etc. home for disposal. Check that no food is left in the cold cupboards or the meat safe. Check that all food shelves have been cleaned out. Do not leave any partly used milk cartons, tins of fruit etc.; i.e. **all perishable food stuff should be removed from the Lodge.**

b) Stray pieces of clothing should be put in the lost property seat (under the barometer).

c) Skis and boots are to be stored under the main bunk room and/or on the boot shelves; **Skis shall not be left in the ski racks nor shall boots be left in the drying room.**

### 6. Turn off all lights except the workshop light, then turn off the main switch in the switchboard. (Switch at left side, push this down).

### 7. Close the Lodge.

a) **Close all windows.** Insert the orange locking bars. Pull all curtains. Lower the kitchen and workshop blinds.

b) Lock the balcony door.

Check that the two emergency exits are properly latched, top and bottom.

d) **Lock the front door.** Put the snib to the locked position and close the front door.

**You may now go home.**